

The New Jersey Department of Labor

To be posted in a conspicuous place

Chapter 173, Laws of New Jersey, 1965: Relating to Payment of Wages

All Employers Must Pay Wages to All Employees in Full at Least Twice a Calendar Month.

Executive and supervisory employees, however, may be paid at least once a calendar month.

Payment shall be made on regular paydays designated in advance.

When a payday falls on a non-work day payment shall be made on the immediately preceding work day except where it is otherwise provided for, in a collective bargaining agreement.

The end of the pay period for which payment is made on a regular payday shall be not more than 10 working days before such regular payday.

If payment is by check, suitable arrangements must be made for cashing in full without difficulty. Employees leaving or terminated for any reason, including labor disputes shall be paid all wages due not later than the regular payday for the period in which the termination occurred.

An additional 10 days may be allowed in the event of a labor dispute involving payroll employees.

Employees paid on an incentive system shall be paid a reasonable approximation of wages due until exact amounts can be computed.

Payment may be made through regular channels or by mail if requested.

It shall be unlawful to make any agreement for payment other than as provided, except to pay at shorter intervals or to pay wages in advance.

Wages due a deceased employee may be paid to the survivors in the order of preference as outlined in the statute.

No Deductions Shall Be Made From Employees' Wages Except:

Amounts authorized by New Jersey or United States Law or payments to correct payroll errors • Contributions or payments authorized by employees either in writing or under a collective bargaining agreement for:

Employee welfare • insurance • hospitalization • medical or surgical or both • pension • retirement • profit sharing and company operated thrift plans • and to plans establishing Individual retirement annuities on a group or individual basis • or individual retirement accounts at any State or federally chartered bank • or savings and loan association.

Security option or purchase plans to buy marketable securities.

Employee personal savings accounts • credit union • savings fund societies • building and loan • savings and loan • Christmas • vacation or other savings funds • or U.S. government bonds.

Purchase of company products or employer loans in accordance with a periodic payment schedule contained in the original purchase or loan agreement.

Safety equipment.

Contributions for organized and recognized charities.

Rental of work clothing or uniforms or for the laundering or dry cleaning of work clothing or uniforms.

Labor union dues and fees.

All Employers Shall:

Notify employees at time of hiring of rate of pay and regular paydays.

Notify employees of changes in pay rates or paydays prior to the changes.

Furnish each employee with statement of deductions each pay period.

Make and keep records for employees, including wages and hours, and make such records available for inspection.

The Commissioner of Labor shall enforce and administer the provisions of this act and the Commissioner or an authorized representative shall have the power to make all necessary inspections of establishments and records.

Any employer who knowingly and willfully violates any provision of this act shall be guilty of a disorderly persons offense and upon conviction shall be punished by a fine of not less than \$100 nor more than \$1,000. Each day during which any violation of this act continues shall constitute a separate and distinct offense.

As an alternative to or in addition to any other sanctions provided by law for violations, the Commissioner is authorized to assess and collect administrative penalties, up to a maximum of \$250 for a first violation and up to a maximum of \$500 for each subsequent violation.

The employer shall also pay the Commissioner an administrative fee equal to not less than 10% or more than 25% of any payment made to the Commissioner.

Enforced by:

New Jersey Department of Labor
Division of Wage and Hour Compliance
PO Box 389
Trenton, New Jersey 08625-0389

Additional copies of this poster or any other required posters may be obtained by contacting the New Jersey Department of Labor, Office of Constituent Relations, PO Box 110, Trenton, New Jersey 08625-0110, 609/777-3200.

If you need this document in Braille or large print, contact the Office of Marketing and Communications at 609/292-3221. TTY users can contact this office through the New Jersey Relay: 7-1-1.

